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OFFICE OF THE
AUDITOR GENERAL OF PAKISTAN
AUDIT HOUSE, CONSTITUTION AVENUE ISLAMABAD
INTERNATIONAL RELATIONS AND COORDINATION WING

4/0 /35-IR/Misc//C-XV

20 May 2020

✓ Director General
Budget & Accounts
Office of the Auditor General of Pakistan

✓ Subject: **BID-EVALUATION COMMITTEE MINUTES OF MEETING HELD ON 19 MAY 2020 I.R.O REVIEW OF FINANCIAL BID OF COMPUTER PRINTING PAPER (FINANCIAL BID OPENING BID DATE : 13 MAY 2020)**

1. It is to bring to your kind attention that Bid- Evaluation Committee Bid Evaluation Committee meeting to evaluate the Financial Bids for Computer Printing Papers was held on 19 May 2020 April 2020 under the Chairmanship of DAG Policy and attended by DG HRM (member) and undersigned.
2. Please find attached Minutes of Meeting (Annexure-I duly signed along with the recommendation of lowest bidder. Also, please find attached as Annexure-II, Financial bid documents along with the cheques amounting 5 percent of earnest money of both the bidders i.e M/s Jamal Brothers and M/s Atique Traders.
3. Technical Bid (sealed) and its ancillary documents are returned herewith.
4. This is for your necessary action, please.

Urgent
Plz Prior
20.05.2020
20/5
 (Muhammad Afhan Alam)
 Secretary Bid-Evaluation Committee
 / Director IR&C Wing, O/o AGP

Circulation (for information and necessary action, please)

1. Deputy Auditor General Policy /Chairman Bid-Evaluation Committee
2. Director General HRM / Member Bid-Evaluation Committee

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2020
PA TO DIRECTOR, O/A.

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MINUTES OF MEETING HELD ON 19 MAY 2020 I.R.O FINANCIAL BID EVALUATION OF COMPUTER PRINTING PAPER OPENED ON 13 MAY 2020 AT 1130 HOURS

1. Bid Evaluation Committee held its meeting on 19 May 2020 evaluate the Financial Bids for Computer Printing Papers. The Committee met under the under the Chairmanship of DAG Policy and DG HRM in presence.
2. **Context and background:** Tender notice for the subject procurement was advertised on 13 March 2020 in national dailies and opened on 13 April 2020 at 1430 Hours. Attendance sheet is placed in the relevant file at Page 36/C of 16/TenderforPrintingPaper/C/Admin-III/St/2019-20. Bid evaluation committee after their technical evaluation had recommended the following:
 - i. M/s Atique Traders has not provided any document /certificate to authenticate being Manufacturer /Authorized Dealer for Computer printing paper (in line with specifications laid down for the procurement of computer paper)
 - ii. M/s Jamal Brothers Authorized dealership certificate expired on 19 March 2020 and the tender was opened on 13 April 2020
3. Following this, M/S Atique Traders and M/s Jamal Brothers had provided the requisite documents. Subsequent to this, B&A Wing requested the Bid-Evaluation committee for opening of financial Bids on 13 May 2020 at 11:30 a.m. bids were opened in the presence of the representatives of both companies.
4. **Financial Bid opening offers :**

I. M/s Jamal & Brothers Financial Bid:

S. No.	Item Description	Unit	Qty	Unit Rate	GST	Total Unit Price	Total
1	Paper Ream Imported A4 Size 80Gm 500 Sheets AA Brand	Ream	3500	687.18	116.82	804	2,814,000
2	Paper Ream Imported Legal Size (8.5" x 13") 80Gm 500 Sheets AA Brand	Ream	100	789.74	134.26	924	92,400
3	Color Paper A4 80Gm 100 Sheets Different Colors (Pink, Yellow, Green)	Box	5	15000	2550	17550	87,750
Total							2,994,150
Earnest Money 5%							149,707.5

[Handwritten Signature]
20/5/2020

[Handwritten Signature]

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a. Terms & Conditions of M/s Jamal Brothers Financial bid

- i. Authorized Corporate Distributer of Double A Paper in Pakistan
- ii. All prices quoted are in Pak Rupees
- iii. Earnest Money: @ 5 for Rs.150,000/- pay order attached
- iv. Delivery Time: One Week
- v. Payment Terms: 30 Days
- vi. NTN No:0913314-3
- vii. GST Registration No.07-01-4817-227-64
- viii. Vendor No: 30022999
- ix. Prices shall remain valid for six months, however any further tax/duty imposed or decreased by the Government of Pakistan shall be absorbed by the consumer.
- x. Bank Account No.1157-7, MCB, Corporate Branch, Blue Area, Islamabad.
- xi. Jamal & Brothers are the direct importer of Photocopy Paper and HP Supplies and prices don't include 4.5% withholding tax as it has been paid at the time of import and following set of documents shall be provided for tax exemption purposes.
- xii. Copy of the Bill of Entry proving import of goods in Jamal & Brothers name (original can be provided for confirmation purposes)
- xiii. SRO issued by FBR confirming the exemption
- xiv. Understanding that all risks involved would be of the SUPPLIER, which in our case will be Jamal & Brothers
- xv. Copy of the Sales Tax and Withholding Tax payment challans paid against the shipment (original can be provided for confirmation purposes)
- xvi. Kindly also note that Jamal & Brothers is a "Commercial Importer" and we are exempt from the deduction of General Sales Tax (GST) under the SALES TAX special procedure withholding rules 2007. SRO Copy will be provided on along with invoice.

II. M/s Attique Traders Financial Bid:

S.NO	Qty	Brand	Part or Model	Short Description	U. Price (PKR)	17% GST	Unit Price with GST	Total Amount
1	3500 Ream	Copy Paper	A4 80 GSM	A4 80 Gsm 500 Sheets (210x297mm) IMPORTED	529.92	90.08	620	2,170,000
2	100 Ream	IK	F4 80 GSM	A4 80 Gsm 500 Sheets (216x330mm) (8.50"x13" Imported)	641.03	108.97	750	75,000
3	05 Box	IMPORTED	A4 80GSM	A4 80Gsm (210 x 297mm) 100 Sheets per packet (25 Packets contain one box)	4059.83	690.17	4750	23,750

Alfaw
20/5/2020

Ramul
19/5/20

