



**Department of the**  
**AUDITOR GENERAL OF PAKISTAN**  
**Constitution Avenue, Islamabad**

No.359-HRM-I/F.P./Dte. G. Hajj/KW

Dated: 24.11.2022

**CIRCULAR**

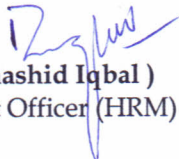
Subject: INSTRUCTIONS FOR THE OFFICERS APPLYING FOR SELECTION AGAINST THE POST OF DIRECTOR (BS-19) & DG HAJJ (BS-20), DIRECTORATE GENERAL OF HAJJ, JEDDAH, SAUDI ARABIA

In continuation of this office earlier Circular of even number and date, as per instructions of the Director General HRM, the aspiring officers (while applying to HRM Wing for processing of cases to grant NOC to apply) are requested to kindly approach Director Admn and Director Legal of this office simultaneously for provision of following information to HRM Wing latest by 05.12.2022:

INFORMATION REQUIRED (attested where a document is to be forwarded)	PERTAINS TO
Officer is regular officer in BS-20/21 and BS-19 (as the case may be)	Admn Wing
Officer is below the age of 56 years	Admn Wing
Officer has an overall good record of service particularly during last five years	Admn Wing
Officer was/was not posted abroad in the last 3 years	Admn Wing
Officer is not retiring in next 4 years	Admn Wing
Certificate regarding No disciplinary inquiry is pending against the officer	Legal Wing
Officer will be relieved if selected	Admn Wing
Officer is not in promotion zone within next two years	Admn Wing
Officer is not retiring during next 4 years	Admn Wing
Service Statement	Admn Wing
PER Grading Last 5 Years	Admn Wing

2. It is requested further that the interested officer may kindly provide all the documents to HRM Wing (e.g. CNIC, Bio data cum CV with 03 photographs, filled proforma attached with earlier circular of this office) through controlling office/officer not later than 05.12.2022 to this office. Applications received after 05.12.2022 will not be entertained.

3. The officers may forward an advance copy of application on attached proforma (both hard and soft) to Section officer (HA), Room No. 9-10, 1<sup>st</sup> Floor, Kohsar Block, New Pakistan Secretariat, Islamabad and on email [soha@mora.gov.pk](mailto:soha@mora.gov.pk) before closing date. Officers who already applied vide ministry's circulars dated 01.04.2022 and 01.09.2022 (and their list is available on ministry's website) need not to apply afresh.

  
( Raashid Iqbal )  
Audit Officer (HRM)

**Distribution:**

1. Director Admn, local
2. Director Legal, local
3. AAO (IT), AGP Office with the request to upload on DAGP website