



OFFICE OF THE
AUDITOR GENERAL OF PAKISTAN,
AUDIT HOUSE, CONSTITUTION AVENUE,
ISLAMABAD

No: 1796/PAAS-I/MISC/HRMIS-2022

Date: 11.11.2022


All PA&AS Officers

Subject: Digitization of information of PA&AS officers in revised HRMIS

The undersigned is directed to refer to the above subject and state that office of the Auditor General of Pakistan is in the process of digitizing the personal and service information of all the serving PA&AS officers through a revised version of Human Resource Management Information System (HRMIS). As a first step, the information available with office of the Auditor General of Pakistan w.r.t each officer has been punched in HRMIS system and is attached with this letter. In order to ensure that the available information is accurate, all the PA&AS officers are required to go through the attached information and point out mistakes (if any) for rectifications. Furthermore, information missing/not entered in the attached proforma may please be filled in ink so that the same could be entered in the database.

2. It may be noted further that the information available in HRMIS will be used as the primary source of information for all the important decisions related to career progression, nomination for trainings, promotions and other administrative matters. Therefore, it is important for the officers to provide accurate/complete information with necessary documentary evidences, where required.
3. In view of the above, it is therefore requested that the attached details may please be verified and missing information be provided **within 7 days of the receipt** of this letter. All officers should also provide recent passport size photograph and forward soft copy of the same also on the email address: webmaster@agp.gov.pk. The "name" given to the photograph by the officer shall be the personnel number mentioned in the attached HRMIS information sheet (and not the SAP personnel number).

Encl: As above


(Muhammad Kamran Taufiq)
Director (Administration)