



Office of the
AUDITOR GENERAL OF PAKISTAN
Audit House, Constitution Avenue, Islamabad

No: 683 -Dir(A)/2-7/19

Date: 21 .06.2019

Name of Officer _____

Present Posting _____

Subject: CIRCULAR REGARDING AWAITED PERFORMANCE EVALUATION REPORTS (PERS)

The undersigned is directed to refer to the subject and convey that according to Para 2.37 of "A Guide to Performance Evaluation 2004" the PER for every Calendar Year must be finalized and submitted by 31st March of the next calendar year. In the light of directions of the Auditor General of Pakistan, this office is in the process of assessing status of PERs for selection of an officer for posting against a cadre post of Director (Audit & Accounts), Pakistan High Commission, London, UK. It is also pertinent to mention here that early completion of PERs will make it convenient for the Management to proceed further in the matter and accomplish the process within the given time-frame.

2- It is therefore requested that pending PERs may be got finalized from the respective officers and sent to this office **within one week**. In case your PERs are not received by the due date, it may adversely affect your chances for posting abroad.

3- The matter may be accorded importance, please.


(ZULFIQAR KHAN)
Director (Admn)

- Copy to the Director (HRM), Local with the request to intimate the concerned PA&AS officers through E-mail.