



Office of the
AUDITOR GENERAL OF PAKISTAN
Audit House, Constitution Avenue, Islamabad

No: ⁴⁷⁵/Dir(A)/CA-II/1-4/P-19/2018

Date: ⁶-09-2018

All BS-18 PA&AS Officers of 15th CTP to 35th CTP,
Department of the Auditor General of Pakistan.


Subject: CIRCULAR WITH RESPECT TO COMPLETION OF AWAITED PERFORMANCE EVALUATION REPORTS

Kindly refer to this office earlier letter Nos dated: 05.04.2018, 25.04.2018, 11.05.2018, 20.06.2018 and 21.06.2018 regarding cited subjects.

2- The PER for every Calendar Year must be finalized and submitted by 31st March of the next calendar year, according to Para 2.37 of "A Guide to Performance Evaluation 2004". In the light of directions of the Worthy Auditor General of Pakistan, this office is in the process of assessing status of PERs of the officers. It has been noted that a large number of PERs of BS-18 officers (15th CTP to 35th CTP) of Pakistan Audit and Accounts Service officers are still awaited and pending finalization at Reporting Officer and Countersigning Officer levels.

2- It is therefore requested that the incomplete PERs may be got finalized from the respective officers and sent to this office **not later than 30.09.2018** for in time preparation and submission of working papers to the members of the DSB. It may be considered that PERs received after the due date will not be considered in the upcoming DSB and it may adversely affect your chances for consideration for promotion to next higher grade.

3- The matter may be treated as the **MOST URGENT**.


(FAISAL SAEED CHEEMA)
Director (Admn)

Copy to the:-

- a) Assistant Audit Officer (IT), Local.
- b) APS to Deputy Auditor General (A&C), Local.