



Department of the
AUDITOR GENERAL OF PAKISTAN
Constitution Avenue, Islamabad

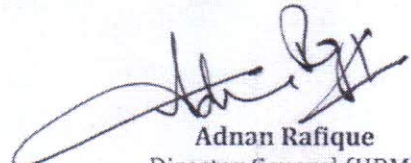
No. 353-HRM-I/ECO.MIN-Embassies/C/179

Date: November 16, 2017

Circular

Subject: INVITATION OF APPLICATIONS FOR DEPUTATION OF AN OFFICER AS DEPUTY SECRETARY GENERAL (TRANSPORT & COMMUNICATIONS, PROJECT & ECONOMIC RESEARCH AND STATISTICS, AND CFU) (CATEGORY-I, D-3), ECO SECRETARIAT, TEHRAN

Interested officers fulfilling the eligibility criteria as per M/o Foreign Affairs O.M No. Estt (III)-58/5/2014 dated 9-11-2017 (copy attached) are invited to apply for the subject vacancy position. Prior Departmental No Objection Certificate (N.O.C) is necessary before applying the vacancy from the HRM-Wing. Last date to apply is 30-11-2017.


Adnan Rafique
Director General (HRM)

Distributions:

1. Controller General of Accounts, Islamabad
2. Military Accountant General, Rawalpindi
3. All Deputy Auditor Generals, Director Generals, F.A.Os
4. SPS to Auditor General of Pakistan, Local
5. AAO (IT) for uploading on the AGP's website.

Government of Pakistan
Ministry of Foreign Affairs
Islamabad

No. Estt (III)-58/5/2014

Dated: 9th November, 2017

OFFICE MEMORANDUM

Subject: DEPUTATION OF AN OFFICER AS DEPUTY SECRETARY GENERAL (TRANSPORT & COMMUNICATIONS, PROJECT & ECONOMIC RESEARCH AND STATISTICS, AND CFU) (CATEGORY-I, D-3), ECO SECRETARIAT, TEHRAN.

The undersigned is directed to state that ECO Secretariat, Tehran has invited nomination for the post of Deputy Secretary General (Transport & Communications, Project & Economic Research and Statistics, and CFU) (Category-I, D-3), ECO Secretariat, Tehran on deputation with the following criteria:-

- i) **Eligibility of Candidates:**
Only Civil Servants (as defined in Section 2(b) of Civil Servants Act, 1973) are eligible to apply.
- ii) **Tenure of Post:**
The tenure of the post is 3 years renewable by another term of 3 years with the approval of the Council of Ministers.
- iii) **Age Limit:**
The nominee should be able to serve for a full term of three years before attaining the age of retirement, which is 60 for men and 55 for women.
- iv) **Qualification & Experience:**
Minimum Bachelors Degree with Economics, Statistics, Business Administration, Finance, or Development Administration with 15 years' experience in the government and/ or private sector, academia and International Organizations; as well as substantive managerial skills and wide international exposure. Those holding Masters Degree in any of the above subjects would be given preference. M.Phil or Ph.D degree holders in any of the above subjects are also strongly encouraged to apply. Female officers holding the above qualifications are also encouraged to apply.

Pay Allowances, Emoluments & Grade/Scale of the post:

Pay	US\$ 5,022/-
Conveyance Allowance	US\$ 532/-
House Rent Allowance	US\$ 2728/-
Child Allowance;	US\$ 80*

**For first child 100% and for second and third child each 50%*

Language:

Strong command of English Language both written and spoken.

Responsibilities:

- a. Implementation of ECO aims and objectives in the fields of Transport and Communication, Project & Economic Research and Statistics.
- b. Effective liaison and coordination with United Nations and its Agencies and Regional Organizations in areas of his/her responsibility.
- c. In addition, any assignment/responsibility given by the Secretary General to promote ECO objectives.

Handwritten notes:
Dy. No. 1267..DG(HRM)
Dated: 13/11/17
Circulate and ask for options.
13/11/17
Dy. HRM
14/11
Auditor General of Pakistan
13 NOV 2017
Dy. No. 6346
Plz put up. Ao (1/2-1)
2/11/17

Director (HRM)
Dy. No. 1400...
Dated: 14/11/17

Handwritten notes:
urgent
15/11/17
AAO

