

No. 1(14) Japan-II/2018

Islamabad, March 29th, 2018

**OFFICE MEMORANDUM**

Subject: **EXECUTIVE PROGRAM IN PUBLIC FINANCE MANAGEMENT/  
GOVERNMENT DEBT MANAGEMENT**

The undersigned is directed to state that Japan International Cooperation Agency has offered fully funded subject training course scheduled to be held w.e.f. 20-06-2018 to 06-07-2018 in Japan. All concerned Ministries/Divisions/Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by **13-4-2018** along with three (3) copies of prescribed JICA forms, one copy of each surety bond, undertaking, CNIC, Passport, FTC Performa.

**Program Objectives:**

The main objective of the program is to strengthen the participant's capacities on public financial management, thereby being able to promote appropriate and sustainable debt management.

**Eligibility criteria:-**

The applicant should:

- Be an officer of senior to middle management level, preferably in position managing mid and long term government debt.
- Have sufficient skills of Microsoft office applications (Excel, Power Point, Word, etc)
- Have acquired at least a Bachelor's degree
- Have more than 5 year experience in the field of government debt management, preferably have an experience to manage external debt.
- Be between the age of thirty to fifty (30-50) years
- Have a sufficient command of English in speaking and writing
- Be in good health both physically and mentally to participate in the program in Japan
- Not be serving any form of military service.

2. New prescribed JICA Application Forms alongwith job report and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms", and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html)

3. In case of selection of the officer the concerned Ministries/Divisions/Departments are requested to ensure timely relieving of the officer alongwith NOC.

4. Nomination of contractual employees will not be entertained at any cost.

(Yasmeen Sadiq)  
Section Officer (Japan-II)  
Ph: 051-9206167

1. Secretary, Finance Division, Government of Pakistan, Islamabad
2. Secretary, Economic Affairs Division, Government of Pakistan, Islamabad
3. Governor, State Bank of Pakistan, Central Directorate, I.I. Chundrigar Road, Karachi
4. The Auditor General of Pakistan, Constitution Avenue, Sector G-5/2, Islamabad
5. Controller General of Accounts, Sector G-5/2, Islamabad

Cc;

6. Director (Admn), President Secretariat (Public), Islamabad
7. Deputy Secretary (Admn), PM's Office, Islamabad
8. Joint Secretary (Training), Establishment Division, Government of Pakistan, Islamabad.
9. Section Officer (UN-III), EAD.
10. System Administrator, Computer Center, EAD.

Please put up with list of officers (from HRMS) having qualification/experience in debt.

AO (HR-2) 29/3/2018 AAO (HR-II)

Nominate an officer. 2/4/18 DG/HRM

2/4/18

Auditor General of Pakistan  
02 APR 2018  
Dy. No: 990

Dy. No: 904...DG(HRM)  
Dated: 02/4/18

Director (HRM)  
Dy. No: 362  
Date: 4-4-2018

22