



Office Of The
(Constitution Avenue)
ISLAMABAD

No. 01/HRMIS/Vol-I/2017/29

Date: 30.01.2018

1	The Deputy Auditor General (A&C) Local.	55	The Deputy Auditor General (FAO) Local.
2	The Deputy Auditor General (Special Sector Audit Wing) Local.	56	The Deputy Auditor General (CA&F) Local.
3	The Deputy Auditor General (IRV&MT), Local.	57	The Deputy Auditor General (Defence Services) Local.
4	The Deputy Auditor General (Policy) Local	58	The Deputy Auditor General (IR&C) Local.
5	The Director General (B&A), Local.	59	The Director General (FAO), Local.
6	The Director IR&C, Local.	60	The Controller General Accounts, Islamabad.
7	The Accountant General Pakistan Revenues (AGPR), Islamabad.	61	The Railways Accounts, (Railways Board), Islamabad.
8	The Chief Accounts Officer, Foreign Office, Islamabad.	62	The Director General Audit (Federal Government), Islamabad.
9	The Director General Audit, Disaster Management, Islamabad.	63	The Director General Foreign And International Audit, Islamabad.
10	The Chief Accounts Officer, PPO, Islamabad.	64	The Director, Pakistan Audit & Accounts Academy, Islamabad.
11	The Director Zakat Audit, Islamabad.	65	The Director (Budget & Accounts), PWD, Islamabad.
12	The Director General Audit, Works (Federal), Islamabad.	66	The Director (Finance), NESCOM, Islamabad.
13	The Member Finance, NESCOM, Islamabad.	67	The Member Finance, PAEC, Islamabad.
14	The Director General Audit (Defence Services), Rawalpindi.	68	The Director District Audit, Regional Office, Rawalpindi.
15	The MAG, Rawalpindi.	69	The CMA, HIT Board, Taxila, Rawalpindi.
16	The Divisional Accounts Office, Pakistan Railways, Rawalpindi.	70	The Divisional Audit Office, Pakistan Railways, Rawalpindi.
17	The Chief Account Officer, Custom, Rawalpindi.	71	The Director General Commercial & Evaluation, Wah Cantt. Rawalpindi.
18	The CMA, POF, Wah Cantt. Rawalpindi.	72	The Director Audit, District Government, Abbottabad.
19	The Dy. Auditor General (Central), Lahore.	73	The Accountant General Punjab, Lahore.
20	The AGPR, Sub Office, Lahore	74	The Director General Audit, Punjab Lahore.

21	The Deputy Director Audit (Federal Government), Lahore.	75	The Director General, Accounts Work Lahore.
22	The Director General Audit Works (Provincial), Lahore.	76	The Director General, (PT&T) Audit Lahore.
23	The Director General Audit Custom and Petroleum, Lahore.	77	The Director General Audit, Railway Lahore.
24	The DG Audit, Commercial & Evaluation (North), Lahore.	78	The Director General Audit, WAPD Lahore.
25	The Director General Inland Revenue (North) Lahore.	79	The Rector, Pakistan Audit & Account Academy, Lahore.
26	The DG Audit, Performance Audit Wing (PAW), Lahore.	80	The Director Audit, (Defence Services) Lahore.
27	The Director General Audit, Distt. Government Punjab (North), Lahore.	81	The Dy. Director (Zakat Audit), Lahore.
28	The Director Postal Accounts, Lahore.	82	The Controller Local Audit, Defence services, Lahore
29	The Controller Military Accounts (Lahore Command), Lahore.	83	The Finance Advisor & Chief Accounts Officer, Pakistan Railway, Lahore.
30	The Controller Military Pensions (CMP), Lahore.	84	The Finance Advisor & Chief Accounts Officer (Revenue), Pakistan, Railway Lahore.
31	The Finance Advisor & Chief Accounts Officer (M&S), Pakistan Railway, Lahore.	85	The Chief Internal Auditor, Pakistan Railways, Lahore.
32	The Deputy Auditor General (South), Karachi.	86	The Accountant General Sindh, AG Sindh, Karachi.
33	The Director General, Pakistan Revenues (Sub Office), DGPR, Karachi	87	The Director General Audit, Inland Revenue (South), Karachi
34	The Director General Audit Sindh, Karachi.	88	The Director General Audit, Defence Services (South), Karachi.
35	The Director General Commercial Audit & Evaluation (South), Karachi.	89	The Director Audit (Federal Government), Karachi
36	The Director General Audit (Local Councils) Sindh, Karachi.	90	The Director Audit & Accounts Training Institute, Karachi.
37	The Director General Distt. Audit Sindh, Karachi.	91	The Director Audit, PT&T, Karachi
38	The Director Audit, Custom And Petroleum, Karachi	92	The Director Audit Works, (Federal) Karachi
39	The Divisional Account Officer, Pakistan Railways, Karachi	93	The Controller Military Accounts (Sindh) Karachi.
40	The Controller Naval Accounts, Karachi.	94	The Deputy Controller Air Force Accounts (CAAF), Karachi
41	The Deputy Auditor General (North), Peshawar.	95	The Accountant General, KPK, Peshawar.
42	The AGPR, Sub Office, Peshawar.	96	The Director General Audit, Khyber Pakhtunkhwa, Peshawar.
43	The Director Audit (Federal Government), Peshawar.	97	The Director Audit & Accounts Academy, Peshawar


44	The Director General Disst. Audit KPK, Peshawar.	98	The Controller of Accounts, Air Force (CAAF), Peshawar.
45	The Controller Military Accounts, KPK, Peshawar.	99	The Deputy CMA, Abbottabad.
46	The AGPR, Sub Office, Quetta.	100	The Accountant General Balochistan, Quetta.
47	The Director General Audit, Baluchistan, Quetta.	101	The Director General Audit (Local Councils), Baluchistan, Quetta.
48	The Director, Pakistan Audit & Accounts Academy, (PAAA), Quetta.	102	The Controller Military Accounts, Quetta.
49	The Divisional Account Officer, Pakistan Railways, Quetta.	103	The Deputy Director Audit (Federal Government), Quetta.
50	The Accountant General AJK, Muzaffarabad.	104	The Director General Audit, AJK, Muzaffarabad.
51	The Accountant General Gilgit Baltistan, Gilgit.	105	The Director General Audit Gilgit Baltistan, Gilgit.
52	The Controller Military Accounts, Gilgit Baltistan, Gilgit.	106	The AGPR, Sub Office, Gilgit Baltistan, Gilgit.
53	The Director General Audit, District Govt. Punjab (South), Multan.	107	The Controller Military Accounts, Multan.
54	The Divisional Accounts Officer, Pakistan Railways, Multan.	108	The Director Audit, Disaster Management, Abbottabad.

Subject: **UPDATION OF HRMIS DATA BY PAAS OFFICERS**

Please refer to this office letters No. 01/HRMIS/Vol-I/2017/69 dated 09.08.2017, 01/HRMIS/Vol-I/2017/10 dated 31.10.2017 and 01/HRMIS/Vol-I/2017/25 dated 16.01.2018 on the subject cited above.

2. A requisite proforma is attached here to update the HRMIS system. All the departments are accordingly requested to complete the proforma from PAAS officers of BS-17 and 21 working under their control and send to this office within 20 days. The worthy Auditor General of Pakistan has again taken a very serious view of the situation and the unresponsive behavior of the officers and has directed that the attached proforma must be filled and signed by every officer before sending. In case of incomplete/incorrect proforma, the officer will be held personally responsible.

3. This issues with the approval of the worthy Auditor General of Pakistan.


 (Adnan Rafique)
 Director General (HRMIS)

Part -II Basic Qualification

Sr No.	Details Required	Education Level					
		Matriculation	Intermediate	Bachelor	Master	MS or M.Phil	Other
i)	Degree Local/ Foreign						
ii)	Major Specialization						
iii)	Field						
iv)	Start Date						
v)	End Date						
vi)	Passing Year						
vii)	University/College						
viii)	Marks Percentage						
xi)	CGPA/Division						
x)	District of Institution						
xi)	Province of Institution						
xii)	Country of Institution						
xiii)	Degree Status Pass/ Incomplete						
xiv)	Major Specialization						
xv)	Minor Specialization						
xvi)	Bond Detail						
xvii)	Fund Source						
xviii)	Course Fee						
xix)	Fee Currency						

