

Job Description: DAG (Special Sectors Audit)

REPORTS TO: ADDITIONAL AUDITOR GENERAL-II

Auditor General of Pakistan has been pleased to approve following Job Descriptions for the newly created/redesignated post of Deputy Auditor General (Special Sectors Audit):-

- i. Carry out the vision of making the Department of Auditor General of Pakistan as a model Supreme Audit Institution with an objective to continue adding value to the national resources through the action plan as per the Report of Audit Reforms Committee.
- ii. Strengthening and Institutionalization of Special Audits, viz:
 - A. Creation of a new Unit as (Banking / Financial Institutions Audit).
 - B. Creation of a Special Audit Unit (SAU) for strengthening and institutionalization of Special Audits.
 - C. Creation of a System Audit Unit (SAU) to promote the use of Information Technology and to provide technical support to FAO's in conduct of IT Audits.
- iii. To take initiatives to promote different kinds of Specialized Audits, like: Performance Audit, Special Audit and Forensic Audit, etc, Special Studies, Evaluation Audit Reports and IT/IS Audit.
- iv. To transform DAGP website into web portal and Establishing Email Management System in the DAGP.
- v. Establish linkage with PAAA and CISA for Revamping IT/IS Audit.
- vi. Strengthen linkage with PAW Lahore for Performance Audit.
- vii. To coordinate with Policy Wing to devise / develop templates for the above audits
- viii. To devise Short term, Medium term and Long term measures to identify/create a post of fraud investigators and investigative auditors.
- ix. To take lead to set up, propose organization, career plan and pay structure for an IT Wing in AGP Office.
- x. To prepare setting up of a Forensic Audit Unit (FAU) in AGP office and managing pool of specialist auditors as a resource centre.
- xi. Plan and guide Sectoral Performance audit, Special Audit, Banking Audit and Audit of Financial Institutions, Forensic audit and IT/IS Audit, etc.

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- xii. Establishment of an Information Technology Unit in DAGP under DAG (Special Audits):
- xiii. Propose an action plan to enhance the use of technology in Audit.
- xiv. To identify a selected cadre of specialists including economists, statisticians, information technologists, lawyers, sociologists and experts in other fields to provide expert advice in the planning and execution phases of different varieties of audit.
- xv. To groom a cadre of sectoral specialist auditors in major sectors of economy such as energy, finance, taxation, defense, infrastructure, gender studies, poverty and, other themes of importance emerging from time to time.
- xvi. Planning, execution and coordination of Special Audits by FAOs. The SAU will oversee the execution of any Special Audit including its report preparation. Each Special Audit Report will be published as a separate report.