



Department of the  
**AUDITOR GENERAL OF PAKISTAN**  
Constitution Avenue, Islamabad

No. 353-HRM-I/Foreign Posting/Eco Min/Eco/Vol-I/367 Dated: November 12, 2020

## Circular

**Subject: POSTING OF ECONOMIC MINISTERS (BS-20/21) IN EMBASSY OF PAKISTAN, WASHINGTON, TOKYO, BEIJING AND LONDON.**

Willingness from PA&AS officers of BS-20/21 is invited for the post of Economic Minister (BS-20/21), Embassy of Pakistan, Washington, Tokyo, Beijing and London in the light of Finance Division O.M No. F.8 (9) HR-I/2015, dated 05.11.2020. Eligibility criteria and job description are available on AGP Office website with this circular and at [http://www.finance.gov.pk/notifications/F\\_08\\_09\\_05112020.pdf](http://www.finance.gov.pk/notifications/F_08_09_05112020.pdf)

2. The applications of the officers who fulfill the eligibility criteria must reach to this office on or before 25th November, 2020 with complete documents required as per office memorandum referred above for further processing and necessary action.

  
**(Eirij Rubbani)**  
Deputy Director (HRM)

Distributions:

1. Controller General of Accounts, Islamabad
2. Military Accountant General, Rawalpindi
3. All Deputy Auditor Generals, Director Generals, F.A.Os
4. Member, Finance, Pakistan Railways, Islamabad
5. Chief Accounts Officer, Ministry of Foreign Affairs, Islamabad
6. SPS to Auditor General of Pakistan, Local
7. AAO (IT) for uploading on the AGP's website.

Government of Pakistan  
FINANCE DIVISION  
(HRM Wing)

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No.F.8(9)HR-I/2015-

Islamabad, the 5<sup>th</sup> November, 2020**OFFICE MEMORANDUM**

Subject:- **POSTING OF ECONOMIC MINISTERS (BS-20 & BS-21) IN THE EMBASSIES OF PAKISTAN, WASHINGTON, TOKYO, BEIJING AND LONDON**

The undersigned is directed to invite nominations of suitable BS-20 and BS-21 officers to fill up the vacant posts of Economic Ministers in the Embassies of Pakistan, Washington, Tokyo, Beijing and London. Detailed eligibility criteria alongwith job descriptions of each post are enclosed, which can be downloaded from Finance Division's website [www.finance.gov.pk](http://www.finance.gov.pk).

2. All the Ministries/Divisions and Provincial Governments are requested to send nominations of suitable BS-20 and BS-21 officers to this Division along with the following documents for each post:-

- i) Detailed curricula vitae of the nominated officers.
- ii) Bio-data as per Annex-V.
- iii) PER Synopsis for the last five years.
- iv) A certificate to the effect that no disciplinary proceedings are pending against the nominee (in respect of APUG officers such certificates shall be issued by the Establishment Division).

**Note:** The tenure of the each post shall be three years.

3. The written test will be conducted by the **Institute of Business Administration, Karachi**. In this regard, the candidates will be intimated accordingly. The candidates who would qualify the written test will be interviewed by a committee.

4. All Ministries/Divisions and the Provincial Governments are requested to forward suitable nominations to the Finance Division (HR-I Section), "Q" Block, Pak. Secretariat, Islamabad **latest by 30<sup>th</sup> November, 2020**. The applications/nominations will be considered only when received through their parent/administrative Departments/ Divisions within stipulated time frame.

5. Incomplete nominations/applications and those received after due date will not be entertained.

(Dr. Umar Jawaid)  
Section Officer (HR-I)

All Ministries / Divisions / Islamabad / Rawalpindi  
Provincial Governments / AJK / Gilgit-Baltistan

Copy to: The Web Master, Finance Division, Islamabad.

**N.O.O**

Copy to: i) All Additional Finance Secretaries, Finance Division  
ii) All Senior Joint Secretaries/Joint Secretaries/Financial Advisers, and BS-20 Officers of Finance Division

Dy. 122 HRM  
11/11/20

Dy. No. 3507  
Date 10/11/20

(Priority)  
Dy. No. 401  
Date 11-11-2020  
DC (HRM)

10/11/2020  
D.G. (HRM)  
11/11/20





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09/2011

**Selection of Economic Minister/Financial Adviser  
at Washington DC. USA**

**Eligibility Criteria**

- a) All Government **BS-20 & BS-21** Officers, including Occupational Groups of the Federal Government, having served for 3-5 years on relevant positions in the divisions and departments of the Federal Government: Finance and its attached departments, Economic Affairs; Revenue; Privatization, Board of Investment; Planning & Development & Reform; Commerce; Textile Industries & Production or in the departments of Provincial Governments/AJK/ Gilgit-Baltistan: Finance, Planning and Development; and Industries.
- b) At least graduate or equivalent qualification.
- c) Upper age limit is 55 years (on the closing date to submission of applications)
- d) Good knowledge of, inter alia: International Financial Institutions (IFIs) - IMF and World Bank; issues of concern for Pakistan like the Indus Water Treaty and IMF Programmes; USAID funding in Pakistan; US Capital Market; changing trade dynamics owing to the new US trade policy and its implications for the world and Pakistan; and US-Pakistan trade balance and issues.

**General conditions for ineligibility**

- Officer who does not fulfill requirements of the post as detailed in the Job Description (Annexure).
- Officers against whom there is disciplinary proceedings.
- Officers who do not apply through proper channel.
- Officers who are in promotion zone within next two years.
- Officers who are likely to retire in the next four years.
- Officers who do not have complete PERs record for the last five years at the time of interviews with minimum average of 'GOOD'.

Note: An officer will be eligible for two tenures of foreign posting in his entire service, provided that there shall be an intervening period of at least three years between two such tenures.

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